

TATA INSTITUTE OF FUNDAMENTAL RESEARCH

National Centre of the Government of India for Nuclear Science and Mathematics
(A Deemed University)

HomiBhabha Road, Colaba, Mumbai 400 005.

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Ref: TIFR/PD/CM22-202/221971

January 24, 2023

NIT cum Tender Document (ONE PART PUBLIC TENDER) for the following works.

ITEM/SERVICES
Supply of Grocery Part A (A1 and A2) and Grocery Part B to the TIFR Canteen, Mumbai for the Period from 01.04.2023 to 31.03.2024 20 % Variation may be possible in quantity As per attached tender documents

Tender No	TIFR/PD/CM22-202/221971
Estimate Cost	Rs. 1,12,10,000/-
EMD	Rs. 2,24,500/-
Tender Fee	Nil
Type of Tender	One Part Public Tender
Date of Publishing	24.01.2023
Last Date for Submission of Tender	15.02.2023 upto 17.30 hrs.
Date of Opening Bids	16.02.2023 upto 15.00 hrs.

Tender should be submitted in sealed enveloped superscribed with the Tender No. Due Date in Bold Letters.

Please see attached sheet for conditions of tender.

TATA INSTITUTE OF FUNDAMENTAL RESEARCH

National Centre of the Government of India for Nuclear Science and Mathematics
Homi Bhabha Road, Navy Nagar, Colaba, Mumbai 400 005

Terms & Conditions of the Contract For The supply Of Grocery Part A (A1 and A2) and Grocery Part B to TIFR Canteen For the period from 01st April 2023 to 31st March 2024

The contract will come into force from 1st April 2023 to 31st March 2024.

The supplier should have all the necessary statutory licenses/permissions according to Govt. of India rules. The Copy of such licenses shall be furnished along with the offer/quote

- 1) The contractor will have to supply the commodities covered in this tender to the institute as per the tender specifications and at the tender specified rates in the quantity required by the institute which may vary.
- 2) Material supplied to the institute should be of the specified quality, clean and free from any defects. The institute reserves the right not to accept any supply which is found to be below standard. The Packed items should have the latest manufacturing date and no items which are close to or nearing expiry date should be supplied. Such items shall be rejected by the institute and the supplier is liable to replace such rejected items within the stipulated period.
- 3) **The period from 1 April 2023 to 30 June 2023 will be treated as trial period during which your contract is liable to be terminated without any notice, if services are not found satisfactory.**
- 4) During the rest of the period of contract, the institute reserves the right to terminate the contract by giving a two day notice if services are not found satisfactory.
- 5) In the normal course the contract may be terminated with a one month notice on either side.
- 6) The contractor should collect the list of supplies for fortnight from the institute on 1st and 15th of every month to obtain the list the material required to be supplied.
- 7) The contractor should arrange to deliver materials required by institute canteen within 2 days of placing the order (order will be given on Fax) and before 03.15 P.M. If the supply is not received, within 2 days of placing the order the institute will be free to make purchases thereof from the open market and any other expenditure involved in such purchases will be charged to the contractors account.
- 8) If in any month, the supply received is found to be of unacceptable quality, or if the ordered quantity of any item is not supplied the institute shall have the right to buy the same from the open market and the difference in price as well as conveyance charges for purchase of the material from the market will be charged to contractors account.
- 9) During the period from 1 April 2023 to 30 March 2024 if the contractor fails to supply materials, in accordance with the specifications mentioned in the enclosed schedule, or fail to comply with any of the conditions mentioned above, the security deposit 3% will be forfeited and the contract terminated without any further notice.

10) Payment of the bill in respect of the items under Part A for the fortnight will be made by the institute within 15 days subject to the condition that such bill is presented immediately after the fortnight in which the supplies are made.

11) In the event of there being a dispute in interpreting any of the terms and conditions, the decision of the management of the institute shall be final and binding unless it is discussed and settled by both the parties.

12) The Registrar, TIFR will be the ultimate authority in resolving such dispute.

1. EMD:

An earnest money for **Rs. 2,24,500/-** (i.e.2% of the total estimated cost) has to be deposited in the form of Demand Draft, Fixed Deposit Receipt, Bankers cheque or through online transfer through bank (Bank details to be provided on demand) in favor of **Registrar, Tata Institute of Fundamental Research, Mumbai** along with the Technical Bid (Part - A). After online transfer of earnest money, the vendor should intimate us by email or proof of online transfer of EMD should be part of tender.

Also, in lieu of above, the bidder can submit the EMD in the form of "Bid Securing Declaration" as per the attached format. The declaration also should be submitted on the company letter head duly signed by officer authorized to submit the bid.

The EMD will not carry any interest and it will be interest free deposit to TIFR.

The earnest money will be refunded to the unsuccessful bidders on finalization of the contract.

Kindly submit your bank details along with the tender like Cancelled Cheque/NEFT/Bank A/C details.

13) Micro and Small Enterprises (MSEs):

- a. Micro and Small Enterprises (MSE) must, along with their offer, provide proof of their being registered as MSE (indicating the terminal validity date of their registration) for the item tendered, with any agency mentioned in the notification of the Ministry of Micro, Small and Medium Enterprises (Ministry of MSME)
- b. The MSEs are exempted from payment of earnest money and tender fees subject to furnishing of relevant valid certificate for claiming exemption as per privilege rules of Government of India.
- c. The bidder submits registration of Udyog Adhar Memorandum (UAM) by Ministry of Micro Small and Medium Enterprises (MSME) vendors on Central Public Procurement Portal (CPPP). The bidders who fail to submit UAM number shall not be able to avail the benefits available to MSEs as contained in Public Procurement Policy for MSEs Order 2012 issued by MSME.

14) The Contract will come in force for a period of 12 months i.e. from 01.04.2023 to 31.03.2024. The contract can be terminated during the operative period by giving one months' notice in writing by either party. TIFR, reserves the right to terminate the said contract at any time on the ground of inefficient services by the Contractor. TIFR will be sole judge to determine these facts.

15) The Successful Bidder will have to deposit Security deposit @ 3 % the contract value in form of Bank Guarantee. Security deposit should be valid for a period of 60 days beyond the total contract period of one year. PBG should be submitted directly by the bank.

- i. 16 Copy of dealership /Agency Certificate issued by the manufacturer needs to be submitted along with the bid failing which the bid will be rejected.

16) Pre-Qualification Criteria:

- i. a) The Contractor has to provide GST registration No. and submit copy of valid Shop & Establishment Act License, PAN card.
- b) The Tenderer should have the Registered / Branch Office in Mumbai MMRDA region.
- c) Tenderer should provide copy of the License under FSSAI ACT.
- d) The tenderer should have at least one successful completed contract of supply of grocery items to any government organization in last three years

ADMN. OFFICER (PURCHASE)

TATA INSTITUTE OF FUNDAMENTAL RESEARCH

INSTRUCTIONS TO BIDDER

1. The quotation shall be submitted in a sealed envelopes duly superscribed with the tender enquiry number, and the due date in bold letters, addressed to the Admn. Officer (Purchase), Tata Institute of Fundamental Research, Homi Bhabha Road, Colaba, Mumbai – 400005. The envelopes should be clearly marked on top as the Tender Enquiry No., Due Date in bold letters. The sealed envelope has to be delivered by hand/courier at the Security Gate Officer of TIFR on or before 17.30 hrs. on the due date specified. Tenders submitted after 17.30 hrs. on due date will not be considered.
2. In case the quotation are not sealed in the envelopes the tender will be rejected.
3. Purchase Order will be awarded to the bidder quoting over all lowest price as per the price format.
4. **Contract may be extended for one year, if the service is found excellent. The quoted rates should be valid for another year.**
5. Tenders containing correction, overwriting will not be considered. Late or delayed/Unsolicited quotations/offers shall not be considered at all. These will be returned to the firms as it is. Post tender revisions/corrections shall also not be considered.
6. Tenderer should sign on all the pages of the bid.
7. Tenders who do not comply with any of the conditions are liable to be rejected.
8. In case of any interpretational issues in this tender, the interpretational decision of the TIFR shall be final binding on the bidder
9. TIFR reserves the right to place the order for part/reduced quantity than what is specified in the tender.
10. TIFR reserve the right to cancel the tender even after the receipt of tender, and in such case the EMD would be refunded without any interest to the bidding parties.
11. The Institute shall be under no obligation to accept the lowest or any other tender received in response to this tender notice and shall be entitled to reject any tender without assigning any reason whatsoever.
12. **Price must be quoted in the " Price Bid " Format attached herewith.**
13. Quotation should be valid for 90 days,
14. All terms and conditions are subject to standard terms of the public tender documents of TIFR as available on website.

ADMINISTRATIVE OFFICER
(PURCHASE SECTION)
TIFR, MUMBAI

Bid Securing Declaration

(to be submitted on company's letter head)

I/We the undersigned hereby declare that if we withdraw or modify the bids during the period of its validity, or if we are awarded the contract and fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document or fail to execute the contract, we will be suspended for the period of time specified in the request for bids document from being eligible to submit bids for contracts with the entity that invited the bids.

Name and Signature
of Authorized Signatory and Company Seal

TATA INSTITUTE OF FUNDAMENTAL RESEARCH**Canteen - Supply of Grocery for the period from 01.04.2023 to 31.03.2024****PART A 1**

Sr. No.	Description	Average Unit of Consumption	Rate	Total Value
1	Wand full length Basmati Rice	1100 KG		
2	Toor Dal Gujrat Madhi	100 KG		
3	Masoor Dal Sortex	100 KG		
4	Wh.masoor Rocket Brand	50 KG		
5	Moong Dal No 1	100 KG		
6	Chana Dal No 1	25 KG		
7	Udid Dal Tiranga brand	75 KG		
MONTHLY AMOUNT				
YEARLY AMOUNT			X 12	
GST				
TOTAL COST IN FIGURE AND WORDS				

TATA INSTITUTE OF FUNDAMENTAL RESEARCH**Canteen – Supply of Grocery for the period from 01.04.2023 to 31.03.2024****PART A 2**

Sr. No.	Description	Average Unit of Consumption	Rate	Total Value
1	Atta Pillsbury	800 KG		
2	Arraroot Powder	10 KG		
3	Besan Samrat	40 KG		
4	Maida Samrat	50 KG		
5	Ajwain	0.25 KG		
6	Idli Rawa Dollar Brand	60 KG		
7	Green Eliachi	1 KG		
8	Rawa Medium	50 KG		
9	Poha Jada	125 KG		
10	Sago Rice	50 KG		
11	Black Peas	25 KG		
12	Wh.Moong No 1	50 KG		
13	Dry Gr.Peas Big	50 KG		
14	White .Peas Big	50 KG		
15	Matki Big	30 KG		
16	Kabuli Chole Big	35 KG		
17	Red Chana Big	35 KG		
18	Dry Chawli Big	30 KG		
19	Rajma Kashmiri	30 KG		
20	Peanuts Big Pink	20 KG		
21	Roasted Gram	10 KG		
22	Wh.Red Chillies Kashmiri	30 KG		
23	Whole Dhania	30 KG		
24	Garlic	80 KG		
25	Jeera	12 KG		
26	Rai	7 KG		
27	Methi Seeds	1 KG		
28	Tamarind	8 KG		
29	Cocum	1 KG		
30	Whole Black Pepper	3 KG		
31	Eating soda	1 KG		
32	Cardamom Black	1 KG		
33	Cloves	1 KG		
34	Cinnamon	2 KG		
35	Bayleaf	1 KG		
36	Jaggery	20 KG		
37	Broken Cashewnuts	15 KG		
38	Kismis	1 KG		
39	Salt Tata	150 KG		
40	Sugar M 30	700 KG		

41	Charamgaz	10 KG		
42	Black Udid	6 KG		
43	Nutmeg	0.25 KG		
44	Dry Coconut	10 KG		
45	Boiled Rice	15 KG		
46	White Til Seeds	1 KG		
47	Rice Flour	5 KG		
48	Glazzed Cherry	1 KG		
49	Rose Water	0.5 ml		
50	Pickle Mango/Mixed	50 KG		
51	Walnut	0.25 KG		
52	Kismis Black	0.5 KG		
53	Saunf	0.5 KG		
54	Khaskhas	1 KG		
55	Rogan (Ratan Jog)	0.5 KG		
Monthly Amount				
Yearly Amount			X 12	
GST				
Total Cost in words and figures				

**TATA INSTITUTE OF FUNDAMENTAL RESEARCH
CANTEEN**

Supply of Grocery Part "B" for the period from 01.04.2023 to 31.03.2024

Sr. No.	Description	Average Unit of Consumption		Rate	Total Value
1	Papad Jain (plain Urid) 1 Kg	30	Kg		
2	spagetthi Blue Bird (Pkt) 500Gr	20	Pk		
3	Plain Vermicelli Bombino (Pkt) 500Gr	80	Pk		
4	Tomato Puree (Noga) 850 Gr/ Heinz/Kissan	60	Tin		
5	Red Chilly Sauce (Shangi) 700 Gr/Heinz/Kissan	18	Bott		
6	Soya Sauce (Shangi) 700 Gr/Heinz	12	Bott		
7	White Viniger (Sarvar) 700 ml	12	Bott		
8	Cooking Sauce (sarvar) 700 ml	6	Bott		
9	Baked Beans (NOGA) 480 gr	3	Tin		
10	Strawberry crush (Manama) 700 ml	6	Bott		
11	Alphanso Mango Pulp(Madhuraja) 850 Gr	12	Tin		
12	Mixed Fruit Jam (Sachet 15 Gr) Merryfood/Kissan	500	Sach		
13	Orange Marmalade(15 GR)Merryfood/Kissan	500	Sach		
14	Asparagus Tin Green Gaint 425 Gr	3	Tin		
15	Cornflakes Gold Crunch/Mohan 500Gr	10	Pk		
16	Bournvita 500 Gr	50	Pk		
17	Kelloggs Chocos Small Pk 27 Gr	625	Pks		
18	Baking Powder 50 Gr	1	Pks		
19	Milk Powder Dairy Whitener	10	Pks		
20	Sugar Cubes Pk	6	Pkt		
21	Lemon Tea Bags Tetley 100 Dips	20	Pk		

22	Green Tea Bags Tetley 100 Dips	10	Pk		
23	Taj Black Tea Bag 100 Dips	120	Pk		
24	Elbow Macroni (Blue Bird) 500 Gr	40	Pk		
25	Tomato Ketchup (Noga) 850 Gr	12	Bott		
26	Amul Butter Chiplet (100 Chiplets)	35	Pkt		
27	Dabur Real Juice (200 ml)	500	Pkt		
28	Dabur Real Juice (750 ml)	25	Pkt		
29	Cornflour Dabur 1 Kg	15	Kg		
30	Custard Powder Bluebird 500 Gr	18	Pk		
31	Curd Cup Warana / Amul 100 Gr	1800	Cup		
32	Cheese Blocks Amul 1 Kg	15	Kg		
33	Cheese Slice Govardhan 15 Gr	750	Pc		
34	Amul Cheese Slice	50	Pc		
35	Amul Cool Milk	200	Bott		
36	Shrikhand 100 Gr Amul	500	Cups		
37	Bisleri Mineral Water 250 ML	1000	Bott		
38	Mazza 200 ML	250	Pk		
39	Frozen Green Peas 1 Kg Pk	150	Kg		
40	Britannia Glucose Small Pk	1500	Pk		
41	Jim Jam Treat Rs.10 Pack	1500	Pk		
42	Good Day Butter Small Bis Pk	500	Pk		
43	Marie Gold small	600	Pk		
44	Bounbon Biscuit Treat Rs, 10 PK	1500	Pk		
45	Snax Time Pass small	1000	Pk		
46	Britannia Other Small Pk Bisciits	2000	Pk		
47	Orco Biscuit Rs. 10 PK	300	Pk		
48	Britannia Otas/ Raggi / 5 Grain Biscuits	25	Pk		
49	Britannia Choconut	25	Pk		

	/ Chocochips				
50	Britannia Small Pk Biscuits	300	Pk		
51	Britannia Cream Biscuits	200	Pk		
52	Fruit Bars Cakes 325Gr	400	Bars		
53	Fruit Bars Cakes Eggless 300Gr	300	Bars		
54	Chole Masala (Everest) 100 Gr	10	Pks		
55	Chat Masala (Everest) 100 Gr	24	Pks		
56	Haldi Pwd Everest 1 Kg	15	Kg		
57	Chilli Pwd Everest 1 Kg	15	Kg		
58	Hing Pwd Vanadevi 500 Gr	10	Pk		
59	Coco Powder	0.5	Kg		
60	Veg Noodles	20	Pk		
61	Black Pepper Pwd (Everest Pkt) 100 Gr	30	Pk		
62	Garam masala pwd (Pkt) Everest 500 Gr	10	Pk		
63	Coconut oil (Bottle) Parashute	0.5	Kg		
64	Pav Bhaji Masala(Everest) 100 Gr	20	Pk		
65	Musterd Pwd Atlas 500 Gr.	1	Tin		
66	Tandoori Chicken Masala Everest 100 Gr	25	Pkt		
67	Madras curry powder Ship 500 Gr	2	Tin		
68	Sambar Masala (Everest) 100 Gr	30	Pk		
69	Kasoori Methi(100gm) Everest	5	Pk		
70	Lasagne Base (Veg)	1	Pk		
71	Kitchen King Masala (Everest) 500 Gr	4	Pk		
72	<u>Godrej Vanspati 1 Kg</u>	<u>2</u>	<u>Kg</u>		
73	Goda Masala Bedekar 100 Gr	10	Pk		
74	Amul Butter 100 Gr	30	Pk		
75	Amul Butter Block 500 Gr	30	Pk		
76	Veg Mayonnise 500	10	Pkt		

	Gr Packet				
77	Oates Kesar flavor with Kismis (26 gr)	300	Pkt		
78	Muesli Nutty Crunch (30 Gr)	400	Pkt		
79	Tomato Ketchup sachets	600	Sach		
80	Saffron	6	gram		
Monthly Amount					
Yearly Amount				X 12	
GST					
Total cost in figures and words					