

TATA INSTITUTE OF FUNDAMENTAL RESEARCH

National Centre of the Government of India for Nuclear Science and
Mathematics

(A Deemed University)

HomiBhabha Road, Colaba, Mumbai 400 005.

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Ref: TIFR/PD/CM22-204/221977

January 31, 2023

NIT cum Tender Document (ONE PART LIMITED TENDER) for the following works.

ITEM/SERVICES	Quantity	Unit
1. Bachus Blue Cup CTC Mixture 100Kgs. Per Months	1200	Kgs.
2. Coffee powder Berry 60% Chicory 40% 37.5 Kgs per Months	450	Kgs.
for TIFR Canteen Contract Period : 01.04.2023 to 31.03.2024 10 % variation may be possible in quantity. As per attached tender documents		

Tender No	TIFR/PD/CM22-204/221977
Estimate Cost	Rs. 8,31,900/-
EMD	16,650/-
Tender Fee	Nil
Type of Tender	One Part Public Tender
Date of Publishing	27.01.2023
Last Date for Submission of Tender	18.02.2023 upto 17.30 hrs.
Date of Opening Bids	20.02.2023 upto 15.00 hrs.

Tender should be submitted in sealed enveloped superscribed with the Tender No.
Due Date in Bold Letters.

Please see attached sheet for conditions of tender.

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*National Centre of the Government of India for Nuclear Science and Mathematics
Homi Bhabha Road, Navy Nagar, Colaba, Mumbai 400 005*

Terms & Conditions of the Contract For The supply Of Tea and Coffee to TIFR Canteen For the period from 01st April 2023 to 31st March 2024.

The contract will come into force from 1st April 2023 to 31st March 2024.

The supplier should have all the necessary statutory licenses/permissions according to Govt. of India rules. The Copy of such licenses shall be furnished along with the offer/quote

- 1) The contractor will have to supply the commodities covered in this tender to the institute as per the tender specifications and at the tender specified rates in the quantity required by the institute which may vary.
- 2) Material supplied to the institute should be of the specified quality, clean and free from any defects. The institute reserves the right not to accept any supply which is found to be below standard. The Packed items should have the latest manufacturing date and no items which are close to or nearing expiry date should be supplied. Such items shall be rejected by the institute and the supplier is liable to replace such rejected items within the stipulated period.
- 3) **The period from 1 April 2023 to 30 June 2023 will be treated as trial period during which your contract is liable to be terminated without any notice, if services are not found satisfactory.**
- 4) During the rest of the period of contract, the institute reserves the right to terminate the contract by giving a two day notice if services are not found satisfactory.
- 5) In the normal course the contract may be terminated with a one month notice on either side.
- 6) The contractor should collect the list of supplies for fortnight from the institute on 1st and 15th of every month to obtain the list the material required to be supplied.
- 7) The contractor should arrange to deliver materials required by institute canteen within 2 days of placing the order (order will be given on Fax) and before 03.15 P.M. If the supply is not received, within 2 days of placing the order the institute will be free to make purchases thereof from the open market and any other expenditure involved in such purchases will be charged to the contractors account.

- 8) If in any month, the supply received is found to be of unacceptable quality, or if the ordered quantity of any item is not supplied the institute shall have the right to buy the same from the open market and the difference in price as well as conveyance charges for purchase of the material from the market will be charged to contractors account.
- 9) During the period from 1 April 2023 to 30 March 2024 if the contractor fails to supply materials, in accordance with the specifications mentioned in the enclosed schedule, or fail to comply with any of the conditions mentioned above, the security deposit 3% will be forfeited and the contract terminated without any further notice.
- 10) Payment of the bill in respect of the items under Part A for the fortnight will be made by the institute within 15 days subject to the condition that such bill is presented immediately after the fortnight in which the supplies are made.
- 11) In the event of there being a dispute in interpreting any of the terms and conditions, the decision of the management of the institute shall be final and binding unless it is discussed and settled by both the parties.
- 12) The Registrar, TIFR will be the ultimate authority in resolving such dispute.
- 13) EMD:
An earnest money for **Rs. 16,650/-** (i.e.2% of the total estimated cost) has to be deposited in the form of Demand Draft, Fixed Deposit Receipt, Bankers cheque or through online transfer through bank (Bank details to be provided on demand) in favor of **Registrar, Tata Institute of Fundamental Research, Mumbai** along with the bid. After online transfer of earnest money, the vendor should intimate us by email or proof of online transfer of EMD should be part of tender.

Also, in lieu of above, the bidder can submit the EMD in the form of "Bid Securing Declaration" as per the attached format. The declaration also should be submitted on the company letter head duly signed by officer authorized to submit the bid.

The EMD will not carry any interest and it will be interest free deposit to TIFR. The earnest money will be refunded to the unsuccessful bidders on finalization of the contract. **Kindly submit your bank details along with the tender like Cancelled Cheque/NEFT/Bank A/C details.**

- 14)** Micro and Small Enterprises (MSEs):
- a.** Micro and Small Enterprises (MSE) must, along with their offer, provide proof of their being registered as MSE (indicating the terminal validity date of their registration) for the item tendered, with any agency mentioned in the notification of the Ministry of Micro, Small and Medium Enterprises (Ministry of MSME)
 - b.** The MSEs are exempted from payment of earnest money and tender fees subject to furnishing of relevant valid certificate for claiming exemption as per privilege rules of Government of India.
 - c.** The bidder submits registration of Udyog Adhar Memorandum (UAM) by Ministry of Micro Small and Medium Enterprises (MSME) vendors on Central Public Procurement Portal (CPPP). The bidders who fail to submit UAM number shall not be able to avail the benefits available to MSEs as contained in Public Procurement Policy for MSEs Order 2012 issued by MSME.
- 15)** The Contract will come in force for a period of 12 months i.e. from 01.04.2023 to 31.03.2024. The contract can be terminated during the operative period by giving one months' notice in writing by either party. TIFR, reserves the right to terminate the said contract at any time on the ground of inefficient services by the Contractor. TIFR will be sole judge to determine these facts.
- 16)** The Successful Bidder will have to deposit Security deposit @ 3 % the contract value in form of Bank Guarantee. Security deposit should be valid for a period of 60 days beyond the total contract period of one year. SD should be submitted directly by the bank.
- 17)** Copy of dealership /Agency Certificate issued by the manufacturer needs to be submitted along with the bid failing which the bid will be rejected.

18) Pre-Qualification Criteria:

- a) The Contractor has to provide GST registration No. and submit copy of valid Shop & Establishment Act License, PAN card.
- b) The Tenderer should have the Registered / Branch Office in Mumbai MMRDA region.
- c) Tenderer should provide copy of the License under FSSAI ACT.
- d) The tenderer should have at least one successful completed contract of supply of tea and coffee to any government organization in last three years

ADMN. OFFICER
(PURCHASE)

TATA INSTITUTE OF FUNDAMENTAL RESEARCH
INSTRUCTIONS TO BIDDER

1. The quotation shall be submitted in a sealed envelopes duly superscribed with the tender enquiry number, and the due date in bold letters, addressed to the Admn. Officer (Purchase), Tata Institute of Fundamental Research, Homi Bhabha Road, Colaba, Mumbai – 400005. The envelopes should be clearly marked on top as the Tender Enquiry No., Due Date in bold letters. The sealed envelope has to be delivered by hand/courier at the Security Gate Officer of TIFR on or before 17.30 hrs. on the due date specified. Tenders submitted after 17.30 hrs. on due date will not be considered.
2. In case the quotation are not sealed in the envelopes the tender will be rejected.
3. Purchase Order will be awarded to the bidder quoting over all lowest price as per the price format.
- 4. Contract may be extended for one year, if the service is found excellent. The quoted rates should be valid for another year.**
5. Tenders containing correction, overwriting will not be considered. Late or delayed/Unsolicited quotations/offers shall not be considered at all. These will be returned to the firms as it is. Post tender revisions/corrections shall also not be considered.
6. Tenderer should sign on all the pages of the bid.
7. Tenders who do not comply with any of the conditions are liable to be rejected.

8. In case of any interpretational issues in this tender, the interpretational decision of the TIFR shall be final binding on the bidder
9. TIFR reserves the right to place the order for part/reduced quantity than what is specified in the tender.
10. TIFR reserve the right to cancel the tender even after the receipt of tender, and in such case the EMD would be refunded without any interest to the bidding parties.
11. The Institute shall be under no obligation to accept the lowest or any other tender received in response to this tender notice and shall be entitled to reject any tender without assigning any reason whatsoever.
12. **Price must be quoted in the " Price Bid " Format attached herewith.**
13. Quotation should be valid for 90 days,
14. All terms and conditions are subject to standard terms of the public tender documents of TIFR as available on website.

ADMINISTRATIVE OFFICER
(PURCHASE SECTION)
TIFR, MUMBAI

Bid Securing Declaration
(to be submitted on company's letter head)

I/We the undersigned hereby declare that if we withdraw or modify the bids during the period of its validity, or if we are awarded the contract and fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document or fail to execute the contract, we will be suspended for the period of time specified in the request for bids document from being eligible to submit bids for contracts with the entity that invited the bids.

Name and Signature
of Authorized Signatory
and Company Seal

**Tata Institute of Fundamental Research
Canteen
Tender For The Year 2023-2024.**

Sr No.	Item Description	Quantity	Unit	Rate	Total Cost
1	Bachus Blue Cup CTS Mixture 100Kg per Month	1200	Kg		
2	Coffee Powder Berry 60% Chicory 40% 37.5 Kg. per Month	450	Kg		
	Total x 12				
	GST				
	Total Cost in word and figure				